

Application to Participate in the 2009 Smart Gardening Faire

Organization/Company: _____

Contact Person (required): _____

Mailing Address (required) _____

City: _____ State: _____ Zip _____

E-mail: _____ Website: _____

Phone: _____ Fax: _____

Exact Name of Organization/Company as you want printed on space signage (Limit 2 lines).

Description of Products and/or Services (as you would like it to appear in the Program Guide):

Options and Fees

Description	Unit	Quant.	Total
12' x 12' space OR 12' x 24' space (circle one)	N/C		0.00
10' x 10' covered tent with sides	\$70.00	_____	_____
10' x 20' Covered Tent (can be divided into 2 or 3 sections)	140.00	_____	_____
20' Back for 10' x 20' Tent	15.00	_____	_____
10' Divider for 10' x 20' Tent	10.00	_____	_____
6' Banquet Table	7.00	_____	_____
Polyfold Chair	1.25	_____	_____
Delivery Charge (for any tent and/or furniture rental)	5.00	_____	_____
Participation Fee (non-refundable)	50.00	_____	50.00
Total			_____

NOTE: In order to insure availability of rental items (tents, chairs, tables) & signage, we must receive your request no later than June 16, 2009

On behalf of my organization, I agree with the Terms and Conditions for Exhibitors, and hereby submit our application to participate in the Gardening Faire. I have enclosed our check for tents, optional furniture and signage, payable to "Monterey Bay Master Gardeners."

Signature _____ Date _____

Print Name: _____

Mail your application and check to Gardening Faire, P. O. Box 1786, Capitola, CA 95010.



Application to Participate in the Smart Gardening Faire June 27, 2009

Terms and Conditions for Faire Exhibitors

We encourage Exhibitors to relate their proposed presentation to the Gardening Faire's theme, **Focus on Food**, and to provide visitors with opportunities for active participation.

Each Exhibitor must contribute to the costs of signage and publicity by paying a non-refundable Participation Fee of \$50. The Faire will assign Exhibitor spaces on a first-come, first-served basis, and provide a standard sign for each space; exhibitors may add their own signs.

We recommend that Exhibitors operate under a tent for their own comfort and the Faire's overall appearance. Exhibitors are welcome to provide their own tents (preferably white), tables and chairs. We will rent tents to Exhibitors as needed (see Options and Fees, next page). Let us know as early as possible if you would like the Faire to provide a tent. Exhibitors are responsible to pay for any repairs or cleaning of rented items. If you bring your own tent, or operate without a tent, we will assign a 12' x 12' space unless your application includes different requirements.

NOTE: Exhibitor spaces will not have access to electrical power or water.

Exhibitors are requested to adhere to the following guidelines:

Faire volunteers will place rented tents, furniture, and signage by 8:00 a.m. on Faire day. Exhibitors are expected to be ready to receive visitors by 9:00 a.m., staff their space from 9:00 to 5:00 p.m., and remove their property no later than 6:00 p.m.

If you wish to share a space with one or more Exhibitors, please contact us in advance.

Exhibitors will be responsible for transporting their materials to and from their space. Faire Volunteers and carts will be available to assist.

NO street vehicles are allowed on the grassy area, which is also used as soccer fields.

Please submit the Application to Participate and payments by June 1, 2009 so that we may include your group in our publicity. The Faire Committee will refund tent and furniture rental fees for cancellations received by June 15th, 2009, but will not refund Participation Fees.

The Faire reserves the right to reject an application to participate in the Faire if the Applicant does not agree to these terms and conditions, or if the Faire Committee determines that the Applicant's participation does not address the spirit of Smart Gardening.

For questions, contact Faire Manager Simon Stapleton at 831.454.6264 or sistapleto@comcast.net.